



ASUC General Meeting

Exhibitor Booking Form

The Oxford Belfry, OX9 2JW / Thursday 7th June 2018

To book an exhibitor space at this event please complete the form below and return by email to flo.zealey@asuc.org.uk. For more information please contact the ASUC on 01420 471613

The cost of having a display banner at the event is £250+ VAT and must be restricted to one pop-up banner (W:1m x H:2m) per member company.

* If you wish to bring any marketing material – please note that no literature stands are available on site and space is very limited.

** Please note stand spaces are restricted at this event and as such will be issued on a first come first served basis. Please refer to our cancellation policy below for further information.

PLEASE COMPLETE INFORMATION BELOW: (please print)

One stand representative (free of charge):
Company Name
Contact Name
Email
Address
Telephone
Purchase Order Number (if required)

Cancellation Policy

Cancellations must be received in writing (via email) in advance of the event.

The following cancellation charges apply:

- a. 4-2 weeks notice: 50% refund*
- b. 2-0 weeks notice: No refund*
- c. Failure to attend: No refund*

Payment

Payment must be received, in full, prior the event. If full and cleared payment has not been received you will be asked to make payment on the day of the event, the on-site card machine will incur a 3.4% surcharge (access to the event may be refused at the organisers discretion for non-payment).

Signature _____

Date _____